



## Onsite Wastewater Treatment System Commission

Wednesday, March 23, 2022

6 p.m. – 8 p.m.

**Location:** Remote Meeting

**Webinar:**

<https://us06web.zoom.us/j/85387251847>

**Phone:** Toll Free (877) 853-5257

**Webinar ID:** 853 8725 1847

### AGENDA

Item	Description	Presenter
I	Call to Order by Chair and Pledge of Allegiance	
II	Roll Call  <u>Commissioners</u> Connie DeGrange Kathy Gil Paul Hodges, Vice Chair Timothy Johnston Dale Silva Jacqueline Sommers Marcos Gandara, Chair	
III	<b>Action Item: Adopt Findings Authorizing Remote Teleconference Meetings for the OWTS Commission</b>  Staff Recommendation: Adopt the findings that OWTS Commission meetings will be held by teleconference in accordance with the Brown Act, due to state and local measures to promote social distancing.  <a href="#">Attachment - Findings</a>	
IV	Welcome from the Chair	
V	Review of the OWTS Commission Roster  <a href="#">Attachment - Roster</a>	
VI	Presentation - Roles and Responsibilities of the OWTS Commission	Kathleen Pacheco, Senior Deputy County Counsel, Office of the County Counsel
VII	Action Item: Election of Officers	

	<p><b>To serve 2 years</b></p> <ul style="list-style-type: none"> <li>a. Chair</li> <li>b. Vice Chair</li> </ul>	
<b>VIII</b>	<b>OWTS Commission Meetings Scheduling for 2022</b>	
<b>IX</b>	<p><b>Action Item: Consideration of the OWTS Commission as a Hearing Body</b></p> <ul style="list-style-type: none"> <li>a. Draft Ordinance Update</li> <li>b. Process Discussion – conflicts, call to order, findings</li> </ul> <p>Staff recommendation:</p> <ul style="list-style-type: none"> <li>a. The OWTS Commission vote to recommend to the Alameda County Board of Supervisors that they adopt the proposed ordinance revisions and approve new Bylaw Section Article VII Appeal Hearings.</li> <li>b. The Board of Supervisors provides authority to the OWTS Commission to make minor administrative changes to the Bylaw Section Article VII Appeal Hearings for efficiency or clarity.</li> </ul> <p><a href="#">Attachment – Cover Memo</a>  <a href="#">Attachment – Draft Revisions to Ordinance Section 15.18.140 Appeals</a>  <a href="#">Attachment – Current Bylaws – May 2016</a>  <a href="#">Attachment – Proposed New Bylaw Article VII</a></p>	Dilan Roe, Chief – Land & Water Division, Alameda County Department of Environmental Health
<b>X</b>	<p><b>General Discussion Items Requested by Members</b></p> <ul style="list-style-type: none"> <li><b>a. OWS Program Overview</b> <ul style="list-style-type: none"> <li>i. Project Types &amp; Approval/Permit Process</li> <li>ii. Service Request Application &amp; Fees</li> <li>iii. Qualified Professionals, Contractors, Service Providers &amp; Septage Pumpers</li> <li>iv. Complaints</li> <li>v. Proposed Program Process Changes to Improve Efficiency, Accountability &amp; Plan Approval/Permit Issuance Timelines</li> </ul> </li> <li><b>b. Technical Requirements</b> <ul style="list-style-type: none"> <li>i. OWS Technical Manual Organization</li> <li>ii. Nitrogen Loading Calculations</li> <li>iii. Upper Alameda Creek Watershed Minimum Lot Size</li> <li>iv. Horizontal and Vertical Setback Requirements</li> </ul> </li> <li><b>c. District Specific Updates</b> <ul style="list-style-type: none"> <li>i. Sunol – Feasibility Study</li> </ul> </li> </ul>	Dilan Roe, Chief – Land & Water Division, Alameda County Department of Environmental Health

	<ul style="list-style-type: none"> <li>ii. Berkeley/Oakland Hills – Registration of OWS &amp; Connection to Sanitary Sewers</li> </ul> <p><b>d. Complaints</b></p> <ul style="list-style-type: none"> <li>i. Site Development &amp; OWS Work without Approvals and Permits</li> <li>ii. OWS Practitioners</li> </ul> <p><b>e. FAQs, Trainings &amp; Seminars</b></p> <ul style="list-style-type: none"> <li>i. Monthly Forums</li> <li>ii. Real Estate Transactions</li> <li>iii. Funding Sources &amp; Rebates for Property Owners</li> </ul>	
<b>XI</b>	<p><b>Public Input on Issues Not on the Agenda</b></p> <p>If you wish to speak on a subject not on today’s agenda, please do so by using the “raise hand” function on Zoom located at the bottom of the screen.</p> <p>If you called in, dial *9 on your phone’s dial pad to raise and lower your hand.</p>	
<b>XII</b>	<b>Adjournment</b>	