



## Onsite Wastewater Treatment System Commission

Wednesday, May 25, 2022  
6 p.m. – 8 p.m.

**Location:** Remote Meeting

**Webinar:**

<https://us06web.zoom.us/j/81252232692>

**Phone:** Toll Free (877) 853-5257

**Webinar ID:** 812 5223 2692

### AGENDA

Item	Description	Presenter
I	<b>Call to Order by Chair and Pledge of Allegiance</b>	
II	<b>Roll Call</b>  <u>Commissioners</u> Connie DeGrange Kathy Gil Paul Hodges, Vice Chair Timothy Johnston Dale Silva Jacqueline Sommers Marcos Gandara, Chair	
III	<b>Action Item: Adopt Findings Authorizing Remote Teleconference Meetings for the OWTS Commission</b>  Staff Recommendation: Adopt the findings that OWTS Commission meetings will be held by teleconference in accordance with the Brown Act, due to state and local measures to promote social distancing.  <a href="#">Attachment - Findings</a>	
IV	<b>Welcome from the Chair</b>	
V	<b>OWTS Commission Special Meetings Scheduling for 2022</b>	
VI	<b>Action Item: Consider Further Amendments to OWTS Commission as a Hearing Body</b> a. Update on directions from BOS Planning and Transportation Meeting b. Consider changes to the Amended Ordinance Draft	Dilan Roe, Chief – Land & Water Division, Alameda County Department of Environmental Health

	<ul style="list-style-type: none"> <li>c. Consider changes to the Commission Bylaws Section Article VII Appeal Hearings</li> <li>d. Process Discussion – conflicts, call to order, findings</li> </ul> <p>Staff recommendation:</p> <ul style="list-style-type: none"> <li>a. The OWTS Commission vote to recommend to the Alameda County Board of Supervisors that they adopt the proposed ordinance revisions dated May 17, 2022 and approve the new Bylaw Section Article VII Appeal Hearings dated May 17, 2022.</li> <li>b. Continue to recommend that the Board of Supervisors provides authority to the OWTS Commission to make minor administrative changes to the Bylaw Section Article VII Appeal Hearings for efficiency or clarity, with approval as to form by County Counsel.</li> </ul> <p><a href="#">Attachment – Cover Memo</a>  <a href="#">Attachment – Draft Revisions to Ordinance Section 15.18.140 Appeals, dated May 17, 2022</a>  <a href="#">Attachment – Current Bylaws – May 2016</a>  <a href="#">Attachment – Proposed New Bylaw Article VII, dated May 17, 2022</a></p>	
<p><b>VII</b></p>	<p><b>General Discussion Items Requested by Members – Continued from the March 23, 2022 OWTS Commission Meeting</b></p> <ul style="list-style-type: none"> <li><b>a. OWS Program Overview</b> <ul style="list-style-type: none"> <li>i. Project Types &amp; Approval/Permit Process</li> <li>ii. Service Request Application &amp; Fees</li> <li>iii. Qualified Professionals, Contractors, Service Providers &amp; Septage Pumpers</li> <li>iv. Complaints</li> <li>v. Proposed Program Process Changes to Improve Efficiency, Accountability &amp; Plan Approval/Permit Issuance Timelines</li> </ul> </li> <li><b>b. Technical Requirements</b> <ul style="list-style-type: none"> <li>i. OWS Technical Manual Organization</li> <li>ii. Nitrogen Loading Calculations</li> <li>iii. Upper Alameda Creek Watershed Minimum Lot Size</li> <li>iv. Horizontal and Vertical Setback Requirements</li> </ul> </li> <li><b>c. District Specific Updates</b> <ul style="list-style-type: none"> <li>i. Sunol – Feasibility Study</li> </ul> </li> </ul>	<p>Dilan Roe, Chief – Land &amp; Water Division, Alameda County Department of Environmental Health</p>

	<ul style="list-style-type: none"> <li>ii. Berkeley/Oakland Hills – Registration of OWS &amp; Connection to Sanitary Sewers</li> </ul> <p><b>d. Complaints</b></p> <ul style="list-style-type: none"> <li>i. Site Development &amp; OWS Work without Approvals and Permits</li> <li>ii. OWS Practitioners</li> </ul> <p><b>e. FAQs, Trainings &amp; Seminars</b></p> <ul style="list-style-type: none"> <li>i. Monthly Forums</li> <li>ii. Real Estate Transactions</li> <li>iii. Funding Sources &amp; Rebates for Property Owners</li> </ul> <p><a href="#">Attachment - Slides</a></p>	
<b>VIII</b>	<p><b>Public Input on Issues Not on the Agenda</b></p> <p>If you wish to speak on a subject not on today’s agenda, please do so by using the “raise hand” function on Zoom located at the bottom of the screen.</p> <p>If you called in, dial *9 on your phone’s dial pad to raise and lower your hand.</p>	
<b>IX</b>	<b>Adjournment</b>	