

ALAMEDA COUNTY DEPARTMENT OF ENVIRONMENTAL HEALTH
PLAN REVIEW QUESTIONNAIRE FOR FOOD ESTABLISHMENTS

1. What type of food establishment will this be? _____
Describe: _____
2. Name of Business: _____
3. Address of Business: _____
4. Will there be a Cannabis Manufacturing facility? _____
5. Will there be a Hood System (additional fees required per system)? _____
 - a. How many Hood Systems? _____
6. Will there be any handling of unpackaged foods or drinks? _____
 - a. Portioning, cutting, dispensing, etc.? _____
 - b. Cooking? _____
 - c. Deep fat frying? _____
 - d. Charbroiling or barbecue? _____
7. Will there be a Salad Bar or other self-service foods? _____
8. Will there be any Catering? _____ If so, submit a Catering SOP
9. Does any of the food items prepared require a HACCP or ROP? _____
10. Will there be a Shellfish Tank (oysters, clams, etc.)? _____
11. Will there be a tank for Finfish or Crustaceans? _____
12. On-site eating or drinking? _____ Exclusively Take-out? _____
13. Will multi-use eating & drinking utensils be used? _____ Single Service Utensils? _____
14. Will you have a Dishwashing Machine? _____
 - a. If so, will it be high temperature or chemical (low temperature)? _____
15. Will sinks be used for washing produce, thawing of foods, or other food preparation? _____
16. Is there a Pick-up Area for third party delivery services or to go customers? _____

17. Number of employees on site? _____
18. What is the total square footage of floor space? _____
19. What is the seating capacity? _____
20. Will alcoholic beverages be served on the premises? _____
21. Is the proposed location zoned for the proposed use? _____
22. Is the facility on a Septic System? _____ Is the facility using Well Water? _____
23. Is this a new construction or a remodel? _____
24. If a remodel:
- a. Will this be a change in type of operation? _____
 - b. Name and type of previous business _____
 - c. What changes will be made? (size, equipment, facilities, etc.) _____
Describe: _____
25. If new construction:
- a. New building? _____
 - b. Name and type of business there now? _____
 - c. The building is how many stories high? _____
 - d. Is there a basement? _____
If yes, how will it be used? _____
26. Is the building part of a shopping mall or center? _____
27. Are there any common or shared facilities? If so, specify (restrooms, storerooms, garbage area, others)

28. Business owner's name: _____
Business owner's phone number: _____ email: _____
Business owner's address: _____
29. Property owner's name: _____
Property owner's phone number: _____ email: _____
Property owner's address: _____
30. Architect's name: _____
Architect's phone number: _____ email: _____
31. Contractor's name: _____
Contractor's phone number: _____ email: _____
32. Provide a copy of the proposed menu.
33. Provide a copy of menu of the existing food establishment.